

THE SOLAPUR OBSTETRIC & GYNAECOLOGICAL SOCIETY

(Amendments in Constitution – March 2011)
(President – Dr. Manik Gurram, Legal Adviser – Dr. Girish Kumthekar)

RULES & REGULATIONS

1. NAME: The name of the Society shall be.
“The Solapur Obstetric & Gynecological Society, Solapur”
The short form will be SOGSI
2. **OBJECTS** : The objects of the Society shall be as under :
 1. To promote fellowship amongst the members.
 2. To promote welfare of the obstetricians and Gynaecologists.
 3. To hold periodical meetings & conferences of Obstetricians and Gynaecologists.
 4. To take interest* and create public opinion in matters relating to maternal and child welfare.
 5. To maintain efficient standard of teaching and practice of Obstetrics and Gynaecology and to encourage research.
 6. To take measures for starting or help to start a Journal in Obstetrics and Gynaecology in India.
 7. To take up such activities from time to time as may be necessary to promote the welfare of the Obstetricians and gynaecologists.
 8. To Join other medical associations in safe guarding the interests of the medical profession in “Solapur and in India.
 9. To purchase, take lease or otherwise acquire, hold, manage, sell change, mortgage or otherwise dispose of moveable or immovable properties of every description and all rights and privileges necessary or convenient for the purposes of the Society and in particular buy land, building, furniture, household or other effects, utensils, books newspapers, periodicals, instruments, fittings and appliances, apparatus, conveyance, and accommodation as and when deemed necessary or desirable in the interests of the society and sell, let or hire out, mortgage, transfer or otherwise dispose of the same.
 10. To erect, maintain, improve, or alter and keep in repair any building for the purpose of Society.
 11. To borrow or raise money in such a manner as Society may think fit and collect subscriptions and donation for the purpose.
 12. To invest any money of the Society, not-immediately required for any of the objects, in such manner as may from time to time be determined by the managing committee.
 13. To assist, subscribe, co-operate or affiliate or be affiliated to or amalgamated with any other body, whether incorporate, registered or not and having altogether or in part objects similar to those of the Society.

* The word interest means interest in advancement of medical knowledge of Obstetricians and Gynaecologists in the subjects of Obstetrics and Gynaecology.

(Amendments in Constitution are shown in **Bold & different font**)

14. To create or assist in creating sub-branches within the area of the Society for any of the purposes aforesaid.
15. To do such other things as are cognate to the objects of this Society or are incidental or conducive to the attainment of the above objects.

16. To create emergency teams to help society members in any emergency situations

3. **OFFICE:** The Head Office of the Society will be in SOLAPUR.

Address of the office shall be decided by President/secretary or managing council

4. **MEMBERSHIP ELIGIBILITY:** Any medical practitioner holding qualification of M.D. or D.G.O recognised by the Medical Council of India (Act 1957 Schedule or as amended from time to time.) or MBBS in the practice of Obstetrics and Gynaecology shall be eligible to be a member of the Society.

5. **CLASSIFICATION OF MEMBERSHIP:** There will be following classes of membership.

1. Hon. Members

2. Active Members

1. Hon. Members : Medical practitioners of high esteem and those who have rendered valuable services to the Science and Art of Obstetrics and Gynaecology and those who have rendered valuable service to the Society in the past shall be eligible to become HON. MEMBER The Hon. Membership shall be by invitation

2. **ACTIVE Member:** All other eligible members shall be called Active members of the Society.

3. **Student Member:-** Students undergoing post-graduation (Degree or Diploma) at various institutions shall be called student members. They shall be admitted in the category after they furnish the proof of their studentship.

6. **Admission as a MEMBER:** Admission of all kinds of Members shall be effected in the following manner.

Hon. Members, on recommendation of the Managing Committee shall be invited and proposal of invitation shall be passed by the general body in the regular meeting of the Society by a three-fourth of majority from those present and voting at the meeting. Recommendation of the Managing Council shall not be necessary for one who is already a member of the Society.

Active members:- They shall be elected by the Managing council on an application being made by the candidates on a prescribed form to the Hon. Secretaries, with recommendations of two member of the Society.

The decision of the Managing Council in election of all kinds of members shall be final except in case Hon. Members and the Managing Council shall not be bound to give reasons for rejecting any applications.

7. FEES FOR MEMBERSHIP:

All New Members shall pay the prescribed entrance fees...

Entrance fee: Entrance fee of Rs.500/- shall be paid by the New Member.

Active Member's Fee: Members shall pay Rs.1 500/- annually.

Student Member – No entrance fee + only yearly fee at that time

The Membership fee shall be subject to change from time to time

All fees must be paid by 31st January for the next working year.

8. REGISTER: There shall be a register kept for all members of the society.

9. PRIVILEGES OF MEMBERS: All members shall have the privilege to take part in scientific and clinical meetings, social functions and in all such activities of society, to receive-publications free of charge or at a rate fixed by the Managing council .

10. RESIGNATION: A Member shall continue as such till he sends in a written resignation of his membership to the Hon. Secretaries.

A Member may at any time resign his membership of the Society by giving 30 day's notice in writing to the Hon. Secretaries of his intention to do so and on paying all moneys due by him to the Society.

11. RE-ADMISSION: A Member who has resigned under the above clause, (No. 10) on application being made for the purpose, may be readmitted. No person who has ceased to be a Member by reasons of Non-payment of his subscription shall be eligible for readmission until he has paid all dues to the society at the date when his membership ceased.

a) If an Active Member fails to pay his subscription for a period of one year, his name shall be automatically struck off the roll of members by the managing council. If such a member desires to rejoin the Society then he shall clear the amount due from him and pay a fresh entrance fee.

12. REMOVAL: If the conduct of any Member shall be deemed by the Managing Council of society prejudicial to the interest of the Society or calculated to bring medical profession into disrepute, he may be requested by them to resign from the Society In the event of the said Member refusing to do so, his name shall be erased from the register by the General Body at Meeting called for this purpose with majority of three-fourth of the members present and voting at the meeting.

13. GENERAL BODY: The General Body of the society shall consist of ACTIVE Members,

Members of the General Body shall have a right to vote at meetings to elect Managing Council and to be eligible for election of office bearers and Member of the Managing council.

14. MANAGEMENT: The Management of the society shall be vested in a Managing council constituted as under:

15. MANAGING COUNCIL:

1. President
2. Vice-President (Will be a President Elect)
3. Hon. Secretary

4. Hon. Treasurer
5. Five Members
6. Immediate Past President
7. One Clinical Secretary
8. Representative to FOGSI

16. OFFICE BEARERS: The President, Vice-President and Hon. Secretary, Clinical Secretary and Hon. Treasurer shall be office bearers of the Society.

17. ELECTIONS OF MANAGING COUNCIL:

- a) The outgoing Managing Council shall select the names for the office bearers & members of the new Managing Council and representatives to the Managing Committee of the Federation of Obstetric and Gynaecological societies of India, to be recommended to the general body for election and shall circulate the same to the members of the society along with the notice of the Annual General meeting and shall invite the members to send in their nominations if they desire to do so .No member of less than 2 year standing is eligible to be a member of the Managing Committee of the Federation. These nominations shall reach the Hon. Secretaries at least a week before the date of the Annual General Meeting. If the nomination is invalid, the proposer will be intimated about it by the Hon. Secretaries.
- b) The Managing Council i.e. The office bearers and other members of Managing Council shall be elected annually by the General Body at the Annual General meeting form amongst the names recommended by the outgoing Managing Council and other nominations from amongst the Members of the Society.

Applications for the posts of vice president, secretary should be called before nominations by managing council 8 days before the agm

- c) Election if required shall be by ballot
- d) Retiring members shall be eligible for re election.
- e) The President shall not hold office for more than two years continuously. He shall not be debarred from holding the office of the president at any future date if the General Body so desires.
- f) Members whose subscription remains in arrears by the close of the official year shall not entitle to hold office or be on the Managing Council or right to vote at the Annual General Meeting.
- g) Two scrutinizers shall be appointed at the Annual General Meeting.
- h) In case of a tie, the President shall decide at his discretion either by his casting vote or by drawing lots.

18. VACANCY IN MANAGING COUNCIL: Non-attendance of a member of the Managing Council at three consecutive meeting of the Managing Council without permission shall constitute a vacancy.

Continued absence of a member at the Managing Council for more than six months being out of India shall cause a vacancy. Such vacancy shall be filled up by the Managing Council.

19. FUNCTIONS & POWERS OF THE MANAGING COUNCIL:

The Council shall direct and regulate the general affairs of the society and shall, subject to the general control of the general body, have powers to frame rules and bye-laws for the conduct of business at the meetings of the society, for the maintenance and administration of the society and direction of the publication. The Council shall in addition to the powers by these rules expressly conferred upon them, exercise all such powers and do all such acts and things as may be done b the society and which are

not hereby expressly directed or required to be exercised or done by the society in a General Meeting.

Without prejudice to the general powers conferred by the proceeding clause herein, the Managing Council shall have the powers.

- a) To elect all classes of members except Patrons and Hon. Members
- b) To appoint committees and sub-committees.
- c) To represent any matter in which they consider the interests of the society or of the obstetricians & Gynaecologists or of the medical profession are affected, before the Government and Public Bodies or any properly constituted authority.
- d) The Managing Council shall consider the reports of the working of the various committees and sub-committees and submit the same to the General Body with their recommendations.
- e) The Managing Council shall prepare the Annual Report and Balance Sheet and Statement of Accounts to be presented to the General Body at the Annual General Meeting.
- f) To manage the funds of the Society in accordance with the general policy laid down by the General Body.
- g) To permit members to publish in the scientific Journals, papers or communications presented before the society.

20. DUTIES OF THE OFFICE BEARERS: The President shall hold office for a period of one year and not more than two consecutive years. The President shall not be debarred from holding office at any future dates if the General Body so desires. The President shall preside at the Annual General Meeting, Other ordinary general meetings and clinical meetings and all meetings of the managing council. He shall regulate the proceedings of the meetings, interpret the application of laws, decide doubtful points put resolutions and motions to vote and shall, besides has ordinary vote, have a casting vote in case of a tie.

In the absence of the President, Vice-President will perform all duties of the President, vice president will preside the chair in absence of president including AGM.

21. HONORARY SECRETARY AND HON. TREASURERS: The Hon. Secretary shall derive their powers from the Managing Council and shall be in charge of the office of the society. They shall carry on their work under the general directions of the President. They shall conduct all correspondence kept accounts, organize, arrange and convene meetings conferences lectures and demonstrations, shall attend all meetings of the Society and Managing Council and keep proceedings thereof and shall be ex-officio members of all committees Hon. Treasurer shall receive and make payments of all moneys and deposit them in the bank, prepare the balance sheet and statement of accounts prepared the annual reports and compile and arrange publication of the transactions of the Society.

Clinical Meeting: - Clinical meeting will arrange once a month at a place of convenience under the guidance of the managing Council.

22. MEETINGS:

- a) **Council Meetings:** The Managing Council shall meet at least four times a year, a week's notice shall be given and agenda communicated (by electronic or paper format) to the members along with the notice.

The meetings of the managing council shall ordinarily be convened by the Hon. Secretary with the consent of the President.

The Hon. Secretary shall convene a special meeting of the Managing Council on a written requisition of at least five members of the Managing Council, within a week of the receipt of such requisition.

- b) **Ordinary General Meetings:** An Ordinary General Meeting of the Society shall be convened as often as may be necessary to transact official business and to acquaint the members of the society with the work of the managing council a week's notice shall be necessary for such a meeting.
- c) **Urgent Meeting:** An urgent meeting of the Managing council or the General Body shall be convened by the Hon. Secretary with the consent of the President to transact an urgent business. A notice of min. 24 hours for such a meeting shall be deemed sufficient.
- d) **Special Meeting:** A special meeting shall be convened for a special purpose within a fortnight after the receipt of a written requisition signed by fifteen members of the society specifying the object.
- e) **Annual General Meeting:** The annual General Meeting shall be held every year in the month of March last week preferably. A notice shall be given at least a fortnight before the date fixed for the meeting. A copy of the balance sheet and the annual report passed by the Managing Council shall be circulated to the members before the date of the meeting.
- f) **Business at the Annual General Meeting:** The following business shall be transacted at the Annual General Meeting unless otherwise determined at the meeting.
- a) To confirm the minutes to the last general meeting.
 - b) To adopt the balance sheet and statement of accounts audited by the Managing Council, and to present the budget for the next year.
 - c) To adopt the annual report approved by the Managing Council.
 - d) To consider such other matters as may have been referred by the Managing Council or the President.
 - e) To appoint scrutinizers if required.
 - f) To elect office bearers, clinical secretary, librarian and members of the Managing Council.
 - g) To elect representatives to the Council of Federation of Obstetric and Gynecological Societies of India.
 - h) To appoint certified auditors for the next year and fix their remuneration.
 - i) To appoint Hon. legal adviser.
 - j) Address by the Retiring President.
 - k) Installation of the New President.
- g) **Clinical Meeting:** Clinical Meeting shall be held on a convenient day of 1st week of every month at the time fixed by the Managing council.

A week's notice shall be given. No official business shall be transacted at clinical meetings.

- h) **Social Functions :** Social Functions shall be held when and where found convenient.

23. QUORUM : At meeting of the Managing Council six members shall constitute a quorum.

An ordinary General Meeting, Special General Meeting & Annual General Meeting shall require 10 members to form a quorum. Clinical meetings shall need no quorum.

In the inadequate quorum meeting shall adjourned . the adjourned meeting shall be conducted after 15 minutes for which no quorum shall be required

24. MINUTES : Minutes of all kinds of meetings shall be kept by the Hon. Secretary Minutes of the meetings of the Managing Council shall be confirmed at the next meeting of the Managing council.

Minutes of the Ordinary, Urgent, Special and Annual meetings of the General Body shall be confirmed at the next meeting of the general Body.

25. OFFICIAL YEAR: The Official year of society shall begin from 1st April of each year.

26. FUNDS:

A) The funds of the society shall include:

- a) Entrance fee and Annual subscription
- b) Donations.
- c) Receipts from other activities of the Society.

B) RESERVE FUND: The entrance fees, and donations shall be set apart and will constitute a Reserve Fund of Society. As a rule only the interest accruing on this amount shall be utilized for the ordinary expenses of the society.

In case of an emergency or for a Special purpose, the Managing Council, with the previous sanction of the general Body, shall be entitled to draw upon the reserve Fund.

Any surplus money lying with the Managing Council, not required for the ordinary expenses, may be taken to the Reserve Fund.

C) SUBSCRIPTION MONEY: The Annual subscriptions & receipts from other activities of the society shall be utilized for the purpose of usual expenses of the society for which no sanction of the general body shall be required.

D) SAVING BANK & CURRENT ACCOUNTS: The Managing Council shall maintain saving Bank Accounts and / or Current Accounts with any bank or banks in Solapur. Such accounts shall be opened in the name of the society.

Such Saving Bank and Current Accounts shall be operated by any two of the President and Hon. Secretary or Treasurer,

E) INVESTMENT: The Managing Council, at the recommendation of the Hon. Secretary and Treasurer shall determine from time to time, to invest certain amounts in Government securities.

F) TRUSTEES: Such securities shall be purchased and held in the name of not more than five and not less than three permanent trustees appointed by the Society. The Trustees shall deposit such securities for safe custody with the State Bank of India, Solapur branch and shall endorse the same in favor of the Bank for the collection of interest thereon.

The Trustees shall give power to the Bank to credit the interest on the securities, as collected, to the Society's Bank Account with them and also authorize the Bank to hand over the securities to the President or Hon. secretary or Treasurer of the Society, on presentation by the latter of a copy of the Managing Council to that effect.

The Trustees shall deal with the securities as advised by the Managing Council. Any vacancy in the Trustees shall be filled up by the General Body of the Society at the recommendation of the Managing Council.

G) SAFE CUSTODY ACCOUNT: The Bank shall keep the safe custody Account, for the securities deposited with them, in the name of the Society.

H) CURRENT EXPENSES: All current expenses shall be disbursed by the Hon. Secretary and Treasurer with the sanction of the President. For all unusual expenses the sanction of the Managing Council shall be necessary.

27. STATEMENT OF ACCOUNTS: The Hon. Secretaries and Treasurers shall prepare an annual statement of accounts and balance sheet and get them audited by the certified auditors appointed by the society. These annual statement of Account & Balance Sheet shall be approved by the Managing Council before presenting to the General Body for adoption at the Annual General Meeting of the Society.

28. FRAMING NEW RULES AND ALTERATIONS: The Managing council as a rule shall make new rules and obtain formal sanction of the General Body. Any member desirous of proposing any changes in the rules of the society shall give at least 15 day's notice of such proposals to the Hon. Secretary who shall bring them before the General Body after they have been considered by the Managing Council.

29. RESOLUTIONS AND MOTIONS: Resolutions & Motions to be moved by members at any General Meetings shall be sent in writing to the Hon. Secretaries duly proposed and seconded, at least 15 days before the meeting at which they wish to move them. Such resolutions shall be considered by the Managing Council in the first instance.

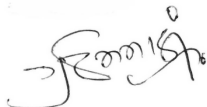
In case, the Managing Council decides against its admissibility, it shall inform the mover to that effect within 48 hours. It shall be opened to the mover to bring it before the General Meeting if his resolution is sent again to the Hon. Secretaries three days previous to the meeting, supported by five members of the society. A member shall be allowed to move a resolution at the meeting without previous notice at the discretion of the President, who shall take the sense of the house if he so desires.

30. PAPERS & COMMUNICATIONS: All papers, poster & communications sent to the Society shall be the property of the Society & the same can not be published by the author without the sanction of the Managing Council.

31. VISITORS: A member of the Society may invite medical friends as visitors at any clinical & Social meetings. Non medical friends may be invited at social functions, for which permission of the president shall be obtained for the purpose.

Prominent members of the profession & lay public may be invited by the Hon. Secretaries with the permission of the President to address the society on subjects within the purview of the objects of the Society.

32. ALL INDIA OBST. & GYNAEC. CONGRESS : The Society shall join any other Obstetric & Gynaecological Society in India to hold an All India Obstetric and Gynaecological Congress or carry out any All India Activity designed to further the interest of the Indian Obstetricians and Gynaecologists. The Society shall earnestly try to carry on or work upto any resolutions passed & recommendations made at such conferences.



Dr. Manik A. Gurram
President

Dr. Vijay C. Pawar
Hon. Secretary

Solapur Obstetrics & Gynaecological Society, Solapur.

Protocol of Dr. V. N. Shirodkar Memorial Oration

Welcome of the Guest Speaker and Members	- Master of Ceremony
Formal Preamble	- Outgoing President
Swagat Geet	- Optional
Invitation to Chair and Co-Chair Persons & Request to Conduct the Session	- Master of Ceremony
Life Sketch of Dr. V. N. Shirodkar with Special Reference to His Contribution to Obstetrics & Gynaecology	- Incoming President
Tributes to Dr. V. N. Shirodkar	- Guest Speaker
Deep-Prajwalan	- Guest Speaker / Outgoing President/ Incoming President/Chair and Co-Chair Persons / Outgoing Secretary/ Master of Ceremony

Protocol of Dr. V. N. Shirodkar Memorial Oration

Introduction of the Guest Speaker	- decided by managing council
Request to the Guest Speaker to deliver the Dr. V. N. Shirodkar Memorial Oration	- Co-Chair Persons
Dr. V. N. Shirodkar Memorial Oration	- The Guest Speaker
Inviting the Outgoing President to Felicitate the Guest Speaker	- Chair Person
Felicitation of the Guest Speaker	- Outgoing President
Sum up of the Session and Back to Master of Ceremony	- Chair Person / Co-Chair Person
Vote of Thanks	- Master of Ceremony

Protocol of prizes at AGM & Dr. V. N. Shirodkar Memorial Oration

ANY MEMBER WHO GOT PRIZES FOR PAPER /POSTER PRESENTATION WILL BE GIVEN PRIZES AT AGM

TWO CATEGORIES

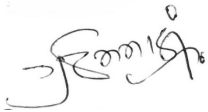
1. SENIOUR - AGE ABOVE 40

2. JUNIOUR- AGE BELOW 40

IF NO PRIZE WINNING PAPER /POSTER BY SOCIETY MEMBER THEN MANAGING COMMITTEE WILL REQUEST SUBMISSION OF ALL PAPERS & POSTERS FOR REVIEW & DECIDE A PRIZE FROM SOLAPUR OBGY SOCIETY IN EACH CATEGORY

ALL MEMBERS WHO PRESENTED PAPER & POSTERS WILL BE FELICITATED IN A.G.M.

ALL MEMBERS ARE REQUESTED TO PRESENT THEIR PAPERS &POSTERS IN FIRST MEETING OF SOLAPUR OBGY SOCIETY –AS IT WILL BE EASY TO START NEW YEAR ACTIVITIES WITH GOOD ACADEMIC WORK OF OUR MEMBERS



Dr. Manik A. Gurram
President



Dr. Vijay C. Pawar
Hon. Secretary

Solapur Obstetrics & Gynaecological Society, Solapur.